



DIRECTOR

COMMUNITY IMAM COLLEGE (CIC)

ROLE SUMMARY

The Director of the Community Imam College (CIC) serves as the Academic and institutional leader responsible for providing strategic, academic, and organizational leadership during the establishment and growth phase of the College. The Director ensures that CIC develops as a centre of excellence in community leadership education, in alignment with the vision, mission, and strategic direction of the Zam Zam Foundation.

In addition to academic and administrative leadership, the Director plays a thought leadership, representational, and stakeholder engagement role, positioning CIC as a credible institution nationally and internationally. The Director works in close coordination with the Board of Management of Zam Zam Foundation, partner institutions, and key stakeholders to ensure sustainable institutional development.

KEY RESPONSIBILITIES

STRATEGIC LEADERSHIP, THOUGHT LEADERSHIP & REPRESENTATION

- Provide overall strategic direction and intellectual leadership for CIC in alignment with its mission, values, and long-term objectives.
- Represent CIC in academic, community, donor, regulatory, and partnership forums at national and international levels.
- Contribute to thought leadership in community leadership education, faith-based development
- Build and maintain strong relationships with universities, religious institutions, NGOs, government agencies, and community partners.

ACADEMIC & PROGRAMME LEADERSHIP

- Ensure the quality, relevance, and integrity of all academic programmes, including degree pathways and centre-devised curricula.
- Provide oversight of academic standard, programme delivery, and learning outcomes in coordination with academic committees and partner universities.
- Ensure compliance with affiliation requirements, quality assurance frameworks, and academic governance standards.

INSTITUTIONAL MANAGEMENT & OPERATIONAL OVERSIGHT

- Serve as the executive authority responsible for overall institutional performance and daily operational effectiveness.
- Ensure that administrative systems, student services, academic operations, and institutional processes function efficiently and smoothly through delegated leadership, including the Registrar and administrative focal points.
- Provide leadership oversight rather than direct operational management, enabling effective decentralized execution.

KEY RESPONSIBILITIES

STAKEHOLDER ENGAGEMENT, PARTNERSHIPS & RESOURCE MOBILISATION SUPPORT

- Lead stakeholder engagement strategies to strengthen institutional credibility, partnerships, and community trust.
- Support and accompany fundraising initiatives, donor engagement, and strategic partnership development in coordination with the Zam Zam Foundation and relevant committees.
- Facilitate collaboration with local and international partners for academic development, field placements, and institutional strengthening.

INSTITUTIONAL GROWTH & FUTURE DEVELOPMENT

- Support and accompany future expansion of the College's scope, scale, academic offerings, and geographical reach based on strategic decisions of the Board of Directors.
- Contribute to long-term sustainability planning, innovation, and institutional maturity.

GOVERNANCE, REPORTING & ACCOUNTABILITY

- Operate under the policy guidance and governance framework of the Board of Management of Zam Zam Foundation.
- Report to the CEO / Chairman of Zam Zam Foundation or a person nominated by the Board of Directors.
- Ensure transparent reporting, performance monitoring, and institutional accountability.

REQUIRED QUALIFICATIONS & EXPERIENCE

- Postgraduate qualification in Education, Leadership, Community Development, Social Sciences, or related field (Doctoral degree preferred).
- Demonstrated leadership experience in higher education, training institutions, or community development organizations.
- Strong understanding of faith-based education, institutional governance, and academic programme management.
- Proven ability in strategic planning, team leadership, stakeholder engagement, and organizational development.

CLOSING DATE
1st February 2026

HOW TO APPLY : Send your CV to hadmin@zamzamlk.com with the subject line "Application for [Position Name] – G'CEC"